

TERMS & CONDITIONS

The staff at Paramount Event Hire would like to make sure that your function is special in every way.

DEPOSITS

A deposit of 25% is required to secure your booking. Paramount cannot guarantee any function booking without a deposit. Once a deposit is received your decorations or party hire will be considered confirmed.

A security bond is calculated into the final charge. This bond is refunded after the event, less any shortages or breakages.

CANCELLATION

In the event of a confirmed booking being cancelled, notice in writing must be forwarded to our office and the following will apply:-

If cancelled more than sixty (60) days prior to the function 100% of the deposit and payments made, will be refunded.

Between sixty (60) and (30) thirty days prior 50% of deposit and payments made will be refunded.

If less than (30) days notice is given no deposits and payments will be refunded.

OUTDOOR CEREMONY CANCELLATIONS

In the event of a confirmed ceremony being cancelled due to wet weather, 3 hours notice is required.

If greater than 3 hours notice is given, labour fees are refunded. If less than 3 hours no refunds are given.

No refunds are given for the cancellation of the hire items in either situation.

NUMBERS and PAYMENT

Final numbers and payment are required three (3) working days prior to your function. This will be the minimum number charged for your event. We also offer a progressive payment system. Ease cashflow commitment by taking advantage of our progressive payment system. You can make regular payments throughout the year, and with each payment we will send you a statement, making budgeting that much easier.

DAMAGE TO HIRED ITEMS

Any damage sustained to any items hired by the organiser or their guests is the responsibility of the organiser.

The organiser is liable for the replacement of any items that may be damaged or go 'missing' from the event.

Costs involved are calculated on replacement value. See also 'Deposits'. In the event that the charges incurred are greater than the security deposit value, an invoice will be issued.

HIRING CHARGES

Charges quoted are a one day hire charge. Weekend hire rates are applied as a one day hire charge

- delivered Friday and returned Monday unless otherwise stated. Weekly hire, i.e. 5 days, attracts a 2 day charge. Long term hire is available on application.

PAYMENT METHODS

We accept visa, mastercard, bankcard, bartercard and American Express either made in person at the showroom or by telephone. 1.5% merchant fee for Visa, Bankcard, Mastercard. 2.5% fee for American Express.

We do not accept Diners Club. Make cheques or money orders payable to Paramount Event Hire

EFT POS available at the showroom.

Please do not post cash, this can be paid at the showroom.

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